

AIR CONDITIONING POLICY

The Allen Park Housing Commission provides Air Conditioning Units for all tenant apartments. This policy is designed to describe the conditions for use of the air conditioning units.

POLICIES AND PROCEDURES

1. The Housing Commission will activate the air conditioning units for the “Cooling Season”. The “Cooling Season” is defined as the period June 1st through September 30th in one calendar year. Residents may request AC activation, prior to and or following the normal Cooling Season. Additional months are charges according to the per month schedule that will be provided.
2. The fees for service will be voted and determined by the Housing Commission one month prior to air conditioning service activation and notice will be given with the determination and payment schedules.
3. No other AC units will be allowed in an apartment. AC units are described as, but not limited to, any cooling appliance, including fans, that are required to be vented outside a window/building. Absolutely nothing shall be placed in the windows.
4. Tenants will be responsible for the General Cleaning and Care of the Air Conditioning Units, as recommended by the manufacturer and additional dos and don'ts from the Housing Commissions Maintenance Department. Smokers will be required to do extra maintenance to void the effects of the nicotine.
5. Except under extraordinary circumstances as determined by the Housing Commission, AC shall only be activated and deactivated once per calendar year.
6. Manufacturer's recommendation is that the indoor temperature be set no less than 70 degrees. Any tenant not in compliance with manufacturer's recommendation will be responsible for any service call, damage and/or replacement of their AC unit.